This Template of Data has been developed by a cross industry workgroup with the purpose of standardising data to be provided by vessel owners and utilised by charterers in their evaluation and chartering process.

**Technical**

1. Engine horse power, power output in KW, number and type of thrusters.
2. Owners to confirm that vessel performs stability calculations for all stages of an operation / voyage.
3. Vessel brochure, including full specification details and photograph.

**General**

1. Owner to confirm vessel operating to all applicable local / national regulations and guidelines including, but not limited to, the NWEA.
2. Experience of Master and Chief Officer:
   - Time served in rank
   - Time served on vessel
   - Time served on PSVs
   - Area of operations
   Where during the charter period there is the likelihood of a crew change, the above information will also be required for the relieving Master and Chief Officer.
3. Owners to provide details of vessel crew complement.
   Owners to demonstrate that vessel complement is qualified, vessel suitably manned for 24-hour operations and compliant with STCW 95 hours of rest requirements.
   For any operations within the 500m zone of any installation, it should be noted that Unmanned Machinery Spaces (UMS) procedures should not be used and there should be two mariners on the bridge.
   Confirm common language used on vessel.
   Once vessel chartered, POB details to be provided including name, position and date of birth.
   Note: Charterer to be advised if any person on board under the age of 16
4. Crew change schedule.
   Note: If crew is changed out during the charter period, a briefing of vessel officers and crew in HES expectations is to take place. Indicate berth space availability for charterer’s representative if required to sail on vessel.
5. No unofficial passengers permitted to sail on the vessel.
6. Date of last Common Marine Inspection Document (CMID). Details of any outstanding actions from the CMID.
7. Contact information (24-hour) for owner’s representative.
8. HE&S information for both vessel and operating company utilising annual rolling data:

### VESSEL

| Total number of Reportable Incidents (e.g. collision, grounding, environmental spills) |  |
| Total number of Total Recordable Injuries (TRIs) (Fatalities, DAFWC, RWC, Medical Treatment Cases) |  |

### COMPANY

| Total Man Days |  |
| Total Fatalities |  |
| Total DAFWC |  |
| Total RWC |  |
| Total Medical Treatment Cases |  |

Note: Definitions of categories as per IMCA Information Note 09/07