

COMPANY NAME, LOGO AND CONTACT DETAILS

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Subject:	Template of Data - Spot Charter PSV

Vessel Name:		Date:
No.	Data Questions	Answers / Comments
<u>Technical</u>		
1.	Engine horse power, power output in KW, number and type of thrusters.	
2.	Owners to confirm that vessel performs stability calculations for all stages of an operation / voyage.	
3.	Vessel brochure, including full specification details and photograph.	
<u>General</u>		
1.	Owner to confirm vessel operating to all applicable local / national regulations and guidelines including, but not limited to the NWEA. NOTE : Charterer to provide owners with details of proposed work scope.	
2.	Experience of Master and Chief Officer: <ul style="list-style-type: none"> • Time served in rank • Time served on vessel • Time served on PSVs • Area of operations <p>Where during the charter period there is the likelihood of a crew change then the above information will also be required for the relieving Master and Chief Officer.</p>	
3.	Owners to provide details of vessel crew complement. Owners to demonstrate that vessel complement is qualified, vessel suitably manned for 24 hour operations and compliant with STCW 95 hours of rest requirements.	

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	<p>For any operations within the 500m zone of any installation it should be noted that Unmanned Machinery Spaces (UMS) procedures should not be used and there should be 2 Mariners on the bridge.</p> <p>Confirm common language used on vessel.</p> <p>Once vessel chartered POB details to be provided including; Name / Position and DOB.</p> <p>NOTE : Charterer to be advised if any person onboard under the age of 16.</p>	
4.	<p>Crew change schedule.</p> <p>NOTE : If crew is changed out during the Charter period, a detailed briefing / handover of procedures must take place. Indicate berth space availability for Charterers representative, if required to sail on vessel.</p>	
5.	<p>No unofficial passengers permitted to sail on the vessel.</p>	
6.	<p>Date of last CMID (Common Marine Inspection Document).</p> <p>Details of any outstanding actions from the CMID.</p>	
7.	<p>Contact information (24 hour) for owners representative.</p>	
8.	<p>HE&S information for both vessel and operating company utilising annual rolling data:</p>	
	Vessel	
	Total number of Reportable Incidents (e.g. collision, grounding, environmental spills)	
	Total number of Total Recordable Injuries (TRIs) (Fatalities, DAFWC, RWC, Medical Treatment Cases)	
	Company	
	Total Man Days	
	Total Fatalities	
	Total DAFWC	
	Total RWC	
	Total Medical Treatment Cases	
	Note: Definitions of categories as per IMCA Information Note 09/07	