

# Steering Group Meeting 09/07

## Action List/AGENDA



**Chairman:** Karl Fear  
**Venue:** Intermoor Marine Services (Acteon) , Tern Place, Bridge of Don AB23 8JX  
**Date:** 8<sup>th</sup> October 2009 (12:30 lunch 13:00 start) 4pm finish  
**Attendees:** Colin Gay, Alan MacDonald , Gillian Henderson , Alistair Nicol, Ernie Davidsson, Brian Smith , Katy Taylor , Steve Ferguson , Jan Piet Baars , Euan Simpson , Dick Macklin, Fergus Mack , Paul Gostick.  
**Apologies:** Brian turnbull , Sandy Thomson , Mike Munro , Dave Nicholls , Brian Rennie  
**Minutes:** K.Fear

ITEM	TOPIC	ON	ACTION	STATUS
1.	Introduction	Chairman	Introduction and Safety Brief	Open
2.	NEW	Chairman	One line headers received and 'Bulletin' should be ready to go.	New
3.	Amendment to AHTS Template Reference Towing Wires	Karl Fear	ST to show NDT presentation at AMM. Topic to be discussed at Open Forum with reference to inspection/testing of towing wires on AHV and mooring wires on MODU's	Open
4.	Step Change	Dave Nicholls	H <sub>2</sub> S issues to be raised at next Oil and Gas UK's Health and Safety forum on December 01 <sup>st</sup> . MSF to forward a back ground brief. Step Change have been asked to make some budgetary provision for a joint MSF/Step Change event/seminar.	Open
5.	Wind Farm Planning Issue	Brian Turnbull	Expecting a stake holders meeting first week in November to be chaired by the Council.	Open
6.	Workgroup Cargo Guidelines	Paul Gostick	PG has provided a workscope which is available on the website. What is the MSF goal for this workgroup – further clarification required in connection with Sparrows & ASCO?	Open
7.	Workgroup NMD	Mike Pithie	MP meeting with Terry Brown of Gulf to discuss the findings of the work group. Work Group comments to be referenced to the appropriate NMD slides and presentation made to NMD.	Open
8.	Workgroup AH Simulator		AH Simulator workgroup (Chamber of Shipping) MSF require a documented goal/objective from the Simulator workgroup in Norway. This should verify our understanding of the group. This will then be published on the MSF website. Oivind Fagervik (BP) have been informed that the simulator group team leader is to issue an update this week – not seen to date. No other contact with them as yet. IMO is debating OSV and AHTS standards and competency.	Open

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9.	Rig Move Risk Assessments	Karl Fear Jamie McLennan Keith Ricketts Steve Ferguson John Reid Richard Pierce Andy Simpson	Work group has reviewed the guide lines and they will be reissued shortly and placed on the web site.	Open
10.	H <sub>2</sub> S Bulk Waste	Euan Simpson Karl Fear George Boothby Sandy Thomson	ES to head workgroup as current guidelines are open to interpretation (workscope tbc then published on website). Long discussion held regarding onshore/offshore/chemist procedures and it was agreed that the procedure is not audited via operators therefore a lack of understanding the analysis (normally carried out by qualified chemists) by offshore and masters accepting the load at face value is a continuous problem. Possibility of controlled tank management along with advanced notice of cargo and proper records being held of previous/current cargo would possible avoid vessels being round tripped adding to the confusion generally through a lack of understanding of mixing chemicals – therefore chain of command not being followed which leads back to an audit process. ES to present at AMM possibly in conjunction with a chemist. ES has discussed the issue with HSE (GB) and HSE Safety Notice to be issued.	Open
11.	Tandem Towing Guidelines	Dick Macklin	DM raised concern over UKOOA Tandem Towing Guidelines. 3.4.2 states that nylon stretchers to be replaced after 2 years – this is an expensive option. Awaiting next meeting of the Oil & Gas work group.	Open
12.	Collision Avoidance Systems	Karl Fear	MODU's don't use and group agreed that all should use and current legislation should be revisited. We need to contact O&GUK to take forward and recommend that AIS is fitted to all offshore assets.	Open
13.	Website	Steve Ferguson Karl Fear Alan Macdonald Dave Nicholls	Forum up and running, website segregation on topic headings still to be done.	Open
14.	Common Safety Statistical Database	Gillian Henderson Alistair Nicol	Group still wants to look at Bill Budge's options. Bill Budge to attend SG in November.	Open
15.	Potable Water	Euan Simpson Russell Caldwell Karl Fear	Will be revisiting this as regards vessels carrying out onboard monitoring. Work group meeting on Oct 13 <sup>th</sup> to discuss RC presentation at AMM.	Open

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16.	Hose Handling/Crane Operations	George Stewart	George will do presentation at Nov AMM based on new Handbook produced by O&GUK, "Bulk Hose Best Practice Guidelines".	Open
17.	Port Liaison Group	Alistair Macdonald	14 <sup>th</sup> December next meeting being held.	Open
18.	News Letter	Brian Turnbull	Explore possibility of electronic version – discussed further. MF to send members of the SG a copy of the previous AMM presentation for quotes/1 line comments. The electronic version could also be used for "Guideline Reminders".	Open
19.	IMCA CMID	Alistair Nicol Euan Simpson Karl Fear	IMCA to attend AMM and give presentation for CMID rev 07 followed by open forum discussion.	Open
20.	Drops Forum	Alistair MacDonald	Meeting held 08 <sup>th</sup> Oct so no feed back.	Open
21.	MGN 390 & STCW	Katy Taylor	Special Construction Standards for Offshore Supply Vessels and other Special Ship Types. STCW relates to defining crew. Owen Brown to attend at SG in November to update.	Open
23.	AMM	ALL	<ul style="list-style-type: none"> <li>• GH to provide a level of detail on Collision's &amp; Mooring and to email Members requesting the information to achieve better trending. GH to adjust information sheet, and obtain separate email address.</li> <li>• DP Operations – more vessels in the market and the group felt that this topic needs further investigation. We need to reform the DP Workgroup possibly as a joint venture with the Chamber of Shipping. BT to organise.</li> <li>• Review previous years Safety Flashes' e.g. Enclosed Spaces, what has not happened recently? SF to put presentation together.</li> <li>• ST to do presentation on NDT testing and Transocean's trailing hand technique when using stairs.</li> <li>• Nautilus to be invited to present at AMM regarding new hook as demonstrated by ST which has no pinch points and inform membership of why this was developed. MF to email group with info sheet which is also available on Nautilus website for download.</li> <li>• MF to email Robert Patterson/Jessica Burton regarding possible presentation on helicopter radar systems &amp; PLB's.</li> <li>• Russel Caldwell to do pot water presentation.</li> <li>• Sparrows to do Integra crane ops presentation.</li> <li>• SF to ask ODIM to do their remote hose handling presentation.</li> <li>• ES to give presentation on recent H<sub>2</sub>S incidents.</li> </ul>	Open

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			<ul style="list-style-type: none"><li>• IMCA roll out of CMID version 7.</li></ul>	
24.	AOB	All	During recent meeting in Holland SG members have reported back that we need to make the MSF more international. Subject to be discussed at AMM Open Forum.	Open

### **FUTURE MEETINGS**

19th November – ASCO Portlethen (Badentoy Industrial Estate)

**ALL MEMBERS MEETINGS:-** 26th November